

## Steps to Fill Online Admission Form

- 1) Fill registration form using basic detail: - Name, E-mail Id, Mobile No and Aadhar Number of Candidate.
- 2) After Filling Registration Form you will receive an OTP in your registered mobile number.
- 3) Enter OTP and you will receive Username and Password on your registered mobile number and you will be redirected to Login Page.
- 4) On Login Page, enter the Username and Password.
- 5) After Successful Login on Dashboard you will see the Link "**Click here to fill Admission Form**"
- 6) Fill the Required Information and upload scanned copy of photograph (less than 512 Kb, only JPG, JPEG, PNG & GIF Files are allowed), Digital Signature (less than 25 Kb, only JPG, JPEG, PNG & GIF Files are allowed), X<sup>th</sup>, XII<sup>th</sup> Mark Sheet and scanned copy of Aadhar Card.
- 7) If you have already started to fill the Admission Form then click on link "Login >> Admission >> Admission Form List >>Edit" to Complete the Admission Form.
- 8) Proceed to pay **Prescribed Admission Form Fee (Rs 1000/-)** by NEFT/ RTGS/ Net Banking/ Debit Card/ Credit Card.
- 9) Take printout of filled online Admission Form, Receipt of Fee paid and submit it alongwith self attested photocopies of the following documents at the time of verification of documents.

### **For D.Pharm. and B.Pharm.**

- XII<sup>th</sup> Mark Sheet
- X<sup>th</sup> Mark Sheet/ Certificate
- Caste Certificate if applicable
- Aadhaar Card
- Transfer Certificate (TC)

### **For B.Pharm. Part-II (Lateral Entry)**

- Marksheets of D.Pharm. Part I and II
- X<sup>th</sup> Mark Sheet/ Certificate
- Aadhaar Card
- Caste Certificate is applicable
- Transfer Certificate (TC)
- Migration Certificate if applicable.