

## Steps to Fill Online Admission Form

To apply online, visit College website [www.lachoomemorial.org](http://www.lachoomemorial.org).

- 1) Fill Registration Form using basic detail: - Name, E-mail Id, Mobile Number and Aadhar Card Number.
- 2) After Filling Registration Form you will receive an OTP on your registered Mobile Number.
- 3) Enter OTP and you will receive Username and Password on your registered Mobile Number and you will be redirected to Login Page.
- 4) On Login Page, enter the Username and Password.
- 5) After Successful Login on Dashboard you will see the Link "**Click here to fill Admission Form**"
- 6) Fill the Required Information and upload scanned copy of photograph (512 Kb, only JPG, JPEG, PNG & GIF Files are allowed), Digital Signature (25 Kb, only JPG, JPEG, PNG & GIF Files are allowed) and following documents as applicable.

### **Required Documents .**

- XII<sup>th</sup> Mark Sheet
  - X<sup>th</sup> Mark Sheet/ Certificate
  - Aadhaar Card
- 7) If you have already started to fill the Admission Form then click on link "Login >> Admission >> Admission Form List >>Edit" to Complete the Admission Form.
  - 8) Proceed to pay **Fee for Application Form for Admission (Rs 1000/-)** by NEFT/ RTGS/ Net Banking/ Debit Card/ Credit Card.